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Government of the People's Republic of Bangladesh

Land Reforms Board
/ Ministry of Land

11-143 Motijheel C/A, Dhaka-1000.

REQUEST FOR QUOTATION

Supply of Desktop Brand Computer, Laser Printer, UPS and Scanner

Date: 17/05/2018

RFQ No. 31.02.0000.012.36.001.18.302

To					
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- 1. The Land Reforms Board has been allocated funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
- 2. Detailed description and condition for the intended purchase are available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
- 3. Quotation shall be prepared and submitted using the 'Quotation Document'.
- 4. Quotation is being requested on Unit Rate basis.
- 5. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 7 below.
- 6. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and execution of the works (if awarded) respectively.
- 7. Quotation in a sealed envelope shall be submitted to the office of the undersigned on or before 23 May 2018 at 11.30 am The envelope containing the Quotation must be clearly marked "Quotation for supply of Computer Printer Toner and DO NOT OPEN before 23 May 2018 at 12.00 pm." Quotations received later than the time specified herein shall not be accepted.
- 8. Quotations received by the Procuring Entity duly marked as stated in Para 7 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
- 9. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
- 10. All Quotations must be valid for a period of at least 30(Thirty) days from the closing date of the Quotation.
- 11. No public opening of Quotations received by the closing date shall be held.
- 12. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.

(25 860)

- 13. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
- 14. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate from any scheduled Bank; without which the Quotation may be considered non-responsive.
- 15. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least 3 (three) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
- 16. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
- 17. Letter inviting the successful Quotationer to sign the contract shall be issued within 7(seven) days of receipt of Approval from the approving Authority. The contract shall have to be reigned within 7(Seven) days of issuing such letter of invitation.
- 18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.
- 19. A "FORMAT" for submitting quotation has been attached herewith for your guidance.

(Md. Rezaul Kabir)

Assistant Land Reforms Commissioner-2 Land Reforms Board, Dhaka.

Phone No. 9562671 Fax No. 9562227

Distribution:

Assistant Land Reforms Commissioner-1 (Admin), for Posting in the Website of Land Reforms Board

- 2. Notice board of Ministry of Land for mass circulation.
- 3. Notice Board of Land Appeal Board for mass circulation.
- 4. Notice Board of Land Reforms Board for mass circulation.
- 5. Notice board of BIWTA for mass circulation.
- 6. Notice board of Motijheel Police Station for mass circulation.
- 7. Office file.

Price Schedule for Goods and Related Services

1. Brand Desktop Microtower Computer:

	Description		Unit	Unit Rate (Taka)	Amount (Taka)
	Specification:			х.	
	Brand	To be mentioned by the bidder			
	Model	To be mentioned by the bidder			
	Country of Origin	To be mentioned by the bidder			
	Country of Manufacturer	To be mentioned by the bidder			
	Processor	Intel 7th Gen Core i5-7500 Processor-3.4 GHz Max Turbo up to 3.8GHz (6MB Cache)			
	Chipset	Intel H270 Chipset	03 Sets		
	RAM	4GB DDR4 RAM-2400MHz			
	HDD	1 TB SATA-7200rpm			
1	Display	18.5" Monitor			
	Segment	Core i5			
	Graphics	HD 630 Graphics			
	Operating System	Free DOS			
	Optical Disk Drive	DVD-RW Drive			
	Audio	Internal Audio Speaker			
	Keyboard	HP USB Keyboard			
	MOuse	HP USB Optical Mouse		* 1:11-11-c)	
	Warranty	3 years Warranty		1 1 1	
	Multiplug	Brand: Many, Model-154, 5 ports, 3 pins, induvidual switch,			
	Antivirus	Escan			
		Sub-Total (1):			

2. Laser Printer:

SL. No.		Unit	Unit Rate (Taka)	Amount (Taka)	
01.	Specification:				
1	Brand	To be mentioned by the bidder			
	Model	To be mentioned by the bidder	_		
	Country of origin	To be mentioned by the bidder	1		
	Country of Manufacturer	To be mentioned by the bidder			
	Speed	18 PPM (A4)	04 Nos.		
	Resolution	600 x 600 dpi			
	Memory	32 MB			
	Paper Size	A-4 Letter, Legal		1 2	
	Paper	Input: 150 Sheets Input Tray OutPut: 100 Sheets faced-down bin			
	Interface	USB 2.0			
	Accessories	Regular Toner Cartridge & Drive Deft ware in CD Media			
	Warranty	01 year warranty.			
		Sub-Total (2):			



3. UPS (offline):

SL. No.	Description			Unit Rate (Taka)	Amount (Taka)
01.	Specification:				
	Brand To be mentioned by the bidder				
	Model	To be mentioned by the bidder			
	Country of origin	To be mentioned by the bidder			
	Country of Manufacturer	To be mentioned by the bidder	03 Nos.		
	Capacity	1200VA		1	
	Voltage (on battery)	Simulated sine wave at 100V / 220V / 240V +/- 8% AVE control with PWM		I seed to	
	Frequency (on battery) 50 or 60Hz +/- 1Hz				100
	Transfer Time	4 microseconds (Typical)			
	Input Voltage (single phase + N)	100V / 110V +/-20%, 120V -20%, +15% 220V / 230V / 240V, 160V ~ 270V at line input			
	Overload Protection	UPS automatic shutdown if overload exceeds 110% at 10 seconds, 130% at 3 seconds			
	Short Circuit UPS output cut off immediately				12.6
	Spike Protection	460 Joules, (8/20?s)			100
	Battery Type	Sealed, maintenance-free lead acid batteries			
	Typical Recharge Time (to 90% of full capacity)	6 Hours		. 74%	
	Back-up Time (PC with 15?? monitor)	Full Load 30 minutes, Half Load 40 minutes			
	Protection	Automatic self-test, Over discharge protection, short circuit protection by fuse			
	Net Weight kg	8.7 kg			
	AC Normal Indicator	GREEN	2		
	Battery Charging	AMBER	age lingtet		
	Back Up Indicator	RED			
	Ambient Operation	3,500 meters max. elevation, 0-95% humidity (No- condensing water), 0-40 deg			
	Audible Noise	< 40dBA (1 meter from surface)	1. 25.5	-5	1 100
	Warranty	O1 year warranty.			
		Sub-Total (3):			

4. Scanner:

SL. No.		Description	Unit	Unit Rate (Taka)	Amount (Taka)
01.	Specification				
	Brand	To be mentioned by the bidder			
	Model	To be mentioned by the bidder			
	Country of Origin	To be mentioned by the bidder		74	
	Country of Manufacturer	To be mentioned by the bidder			
	Scanner type Flatbed		04 Nos.		
	Sensor type	CIS		2	
	Light source	3-color (RGB) LED		2	
	Optical resolution	2400 x 4800 dpi			
	Scanning bit depth	Color: 48 bit (16 bit input for each color (RGB))/48 bit or 24 bit output (16 bit or 8 bit output for each color (RGB)), Grayscale: 16 bit or 8 bit output	- :3		
	Interface	Hi-Speed USB			
	Maximum document size	A4/Letter (8.5" x 11.7"/216 x 297 mm)			
	Scanner buttons	4 buttons (PDF, AUTO SCAN, COPY, SEND)		7	
	Power supply	Supplied via USB port (No external adapter required)			
	Weight	Approx. 3.4 lb (1.6 kg.)			
	Display	XGA 1024 x 768			
	Warranty	O1 year warranty.			
		Sub-Total (4):			
	Grand-Total (1+2+3+4):				

Cianatura	of	Contractor:
Signature	OI	Contractor.

Name of Contractor:

Date:

(Sept)