

Government of the People's Republic of Bangladesh
Land Reforms Board
Ministry of Land
141-143 Motijheel C/A, Dhaka-1000.

REQUEST FOR QUOTATION
For

Supply of Laptop, Desktop Computer and UPS

RFQ No. 31.02.0000.012.10.005.11.340


Date: 30/05/2018

To

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1. The Land Reforms Board has been allocated funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed description and condition for the intended purchase are available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation is being requested on Unit Rate basis.
5. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 7 below.
6. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and execution of the works (if awarded) respectively.
7. Quotation in a sealed envelope shall be submitted to the office of the undersigned on or before 05 June 2018 at 1.30 pm The envelope containing the Quotation must be clearly marked "Quotation for supply of Laptop, Desktop Computer and UPS and DO NOT OPEN before 05 June 2018 at 2.00 pm." Quotations received later than the time specified herein shall not be accepted.
8. Quotations received by the Procuring Entity duly marked as stated in Para 7 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
9. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
10. All Quotations must be valid for a period of at least 30(Thirty) days from the closing date of the Quotation.
11. No public opening of Quotations received by the closing date shall be held.
12. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.

13. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
14. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate from any scheduled Bank; without which the Quotation may be considered non-responsive.
15. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least 3 (three) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
16. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
17. Letter inviting the successful Quotationer to sign the contract shall be issued within 7(seven) days of receipt of Approval from the approving Authority. The contract shall have to be reigned within 7(Seven) days of issuing such letter of invitation.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.
19. A "FORMAT" for submitting quotation has been attached herewith for your guidance.



(Md. Rezaul Kabir)

Assistant Land Reforms Commissioner-2
Land Reforms Board, Dhaka.
Phone No. 9562671
Fax No. 9562227

Distribution:

1. Assistant Land Reforms Commissioner-1 (Admin), for Posting in the Website of Land Reforms Board
2. Notice board of Ministry of Land for mass circulation.
3. Notice Board of Land Appeal Board for mass circulation.
4. Notice Board of Land Reforms Board for mass circulation.
5. Notice board of BIWTA for mass circulation.
6. Notice board of Motijheel Police Station for mass circulation.
7. Office file.

Price Schedule for Goods and Related Services

1. Laptop Computer:

SL. No.	Description		Unit	Unit Rate (Taka)	Amount (Taka)
01.	Brand	To be mentioned by the bidder	03 Nos.		
	Model	To be mentioned by the bidder			
	Country of origin	To be mentioned by the bidder			
	Country of Manufacturer	To be mentioned by the bidder			
	Processor	7 th Gen Intel Core i7 7500U			
	Clock Speed	2.70-3.50GHz			
	Cache	4MB			
	Display Type	LED			
	Display Size	14”			
	Display Resolution	1366x768 (WxH) HD			
	Touch	No			
	RAM type	DDR4			
	RAM	4GB			
	Storage	1TB HDD			
	Graphics chipset	Intel HD 620			
	Graphics memory	Shared			
	Optical device	No Optical Device			
	Networking	LAN, WiFi, Bluetooth, Card Reader, Webcam			
	Display port	HDMI, VGA			
	Audio port	Combo			
	USB Port	1 x USB3.0, 1 x USB3.0 Type-C, 1 x USB2.0			
	Battery	3 Cell Li-ion			
	Backup time	Up to 4 Hrs.			
	Operating System	Free-DOS			
	Antivirus	Escan Internet Security			
	Warranty	02 years warranty.			
Sub-Total (1):					

(Signature)

2. Brand Desktop Microtower Computer:

SL. No.	Description	Unit	Unit Rate (Taka)	Amount (Taka)
01.	Specification : Brand To be mentioned by the bidder Model To be mentioned by the bidder Country of Origin To be mentioned by the bidder Country of Manufacturer To be mentioned by the bidder Processor Intel 7th Gen Core i5-7500 Processor-3.4 GHz Max Turbo up to 3.8GHz (6MB Cache) Chipset Intel H270 Chipset RAM 4GB DDR4 RAM-2400MHz HDD 1 TB SATA-7200rpm Display 18.5" Monitor Segment Core i5 Graphics HD 630 Graphics Operating System Free DOS Optical Disk Drive DVD-RW Drive Audio Internal Audio Speaker Keyboard HP USB Keyboard Mause HP USB Optical Mouse Warranty 3 years Warranty Multiplug Brand: Many. Model-154, 5 ports, 3 pins, individual switch, Antivirus Escan Sub-Total (2):	01 Set		

3. UPS (offline):

SL. No.	Description	Unit	Unit Rate (Taka)	Amount (Taka)
01.	Specification: Brand To be mentioned by the bidder Model To be mentioned by the bidder Country of origin To be mentioned by the bidder Country of Manufacturer To be mentioned by the bidder Capacity 1200VA Voltage (on battery) Simulated sine wave at 100V / 220V / 240V +/- 8% -- - AVE control with PWM Frequency (on battery) 50 or 60Hz +/- 1Hz Transfer Time 4 microseconds (Typical) Input Voltage (single phase + N) 100V / 110V +/-20%, 120V -20%, +15% 220V / 230V / 240V, 160V ~ 270V at line input Overload Protection UPS automatic shutdown if overload exceeds 110% at 10 seconds, 130% at 3 seconds Short Circuit UPS output cut off immediately Spike Protection 460 Joules, (8/20's) Battery Type Sealed, maintenance-free lead acid batteries Typical Recharge Time (to 90% of full capacity) 6 Hours Back-up Time (PC with 15?? monitor) Full Load 30 minutes, Half Load 40 minutes Protection Automatic self-test, Over discharge protection, short circuit protection by fuse Net Weight kg 8.7 kg AC Normal Indicator GREEN Battery Charging AMBER Back Up Indicator RED Ambient Operation 3,500 meters max. elevation, 0-95% humidity (No-condensing water), 0-40 deg Audible Noise < 40dBA (1 meter from surface) Warranty 01 year warranty Sub-Total (3):	01 No.		
Grand-Total (1+2+3):				
Figure in words:				

Signature of Contractor:

Name of Contractor:

Date: